

Encampment Director Position Description

Summary: Coordinate a collection of troops/groups from one or more service units to camp together, usually with organized, thematic programming (an encampment).

Expected Commitment: Duration of the planning and execution of an encampment (1-2 years)

Training Required: Outdoor Basics Camping Series (Online, Cooking, and Camping), GSUSA Girl Scouts Child Abuse and Neglect Prevention Course, and Encampment Director Training. **Note:** First Aid and CPR are not required but are strongly recommended.

Supported by: GSEMA Volunteer Support Specialist (staff) in collaboration additional staff subject-matter experts

Position Key Responsibilities:

- Develop and coordinate a team of adults and youth to help plan and execute a large group camping event for your Service Unit.
- Develop and implement an Encampment Timeline to determine time, place, fees, training, and registration for the event.
- Conduct the Encampment in adherence to all applicable safety guidelines found in the [Safety Activity Checkpoints](#) (especially, but not limited to the "Camping" chapter) and those requirements in the [Camping Learning Plan for Volunteers](#).
- Become familiar with the encampment property and available resources.
- Ensure that safety plans (including GSEMA Emergency Procedures) are understood by all encampment participants.
- Ensure that the program objectives and activities meet the needs, interests, and abilities of all Girl Scout participants.
- Complete the online site report and report any concerns or hazards to the property team via phone or a QR code posted around camp.

Qualifications:

Must be at least 21 years of age. Agree to the volunteer provisions listed in the [annual Online Volunteer Agreement](#), including but not limited to annual membership; a criminal background check; confidentiality of member information (WISP); and the Girl Scout commitment to work with all without regard to race, ethnicity/culture, religion, socio-economic status, gender, gender identity and expression, sexual orientation, or differing abilities.