

Digital Cookie®

Site Setup – Girl Scout 13 or Older

Previous steps: [Site Setup](#)

[Site Registration Girl Scout 13 and over](#)

Step 1: Girl Scout's Site Setup

Once logged into **Digital Cookie**, the setup process works the same as for [Girl Scouts under 13](#).

- **Key difference:** At the bottom of Step 3, there will be a button labeled **“See your site and submit for approval.”**

Step 2: Submit Site for Approval

- A preview of the site will appear.
- You can review and make any edits before submitting for caregiver approval.

Step 3: Caregiver Reviews and Approves Site

- After submission, your caregiver receives an email notification that the site needs approval.
- Your caregiver will click/tap the **“Review Site”** button in the email (or access it from the Digital Cookie dashboard), log in, and be taken directly to the site preview. From there, the caregiver can:
 - **Approve and Publish** to make the site live, or
 - Click **Edit** to make changes.
 - If edits are made, the caregiver must click **Approve and Publish** again.

✓ Be sure to inform the Girl Scout if changes were made.

Step 4: Girl Scout Receives Confirmation

- You will receive an email confirming the site is approved.
- Once the council's Digital Cookie sale is open, you can start sending marketing emails to customers.

Next Steps: [Marketing to Customers](#)

[Cookie Entrepreneur Family Pins and Cookie Business Badges](#)

STEP 3: REVIEW YOUR DIGITAL COOKIE PAGE AND PUBLISH REQUIRED*

PARENT OR GUARDIAN: Your girl's Digital Cookie page **must be published** if she wants to send marketing emails or have customers order cookies online.

1 SEE YOUR SITE AND SUBMIT FOR APPROVAL

Abigail's Digital
Cookie Site Preview

You have completed the required information. Now you can submit your **Digital Cookie** page for your parent or guardian to approve.

[KEEP EDITING](#)

2 SUBMIT FOR APPROVAL

[Learn about approvals](#)

Abigail's site status: **Not Published**