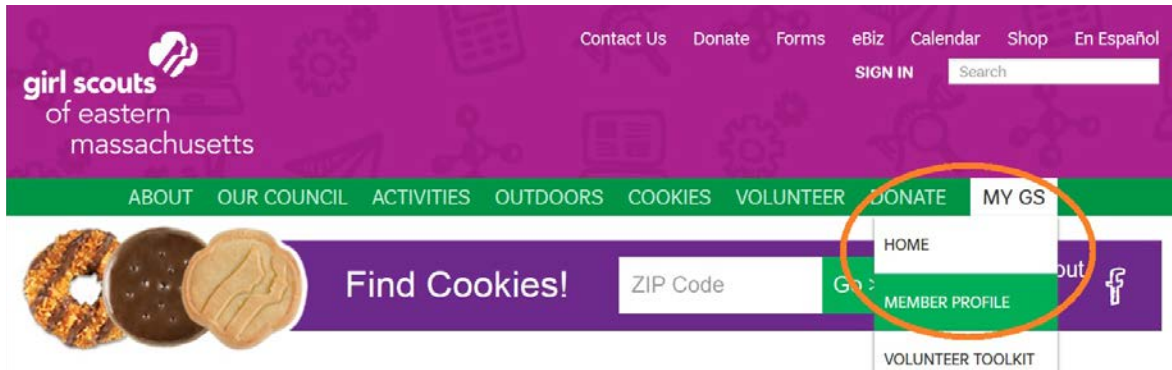


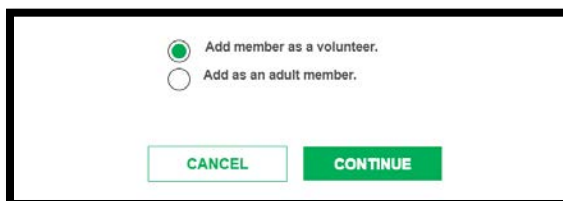
## How to Register a Family Member as a Girl Scout Volunteer

Instructions for adults seeking to volunteer who already have registered Girl Scout members in their family.

- 1 **Visit [gsema.org](https://gsema.org).** Click “My GS” on the green horizontal menu bar, and choose “Member Profile” to begin the account login process.



- 2 **Login with your username and password.** Remember: username is your email address. If you cannot remember your password, click “Forgot Your Password?” for a quick reset. If you cannot remember which email address you used to create your account, contact Customer Care at 844-306-GSEM (4736) or [customercare@gsema.org](mailto:customercare@gsema.org).
- 3 **Once logged in to My GS,** scroll to the bottom of the page to “Add a New Member to Household.” Select “Adult” and click “Go.”
- 4 **Complete the address information fields.**
- 5 **At the bottom on the page, choose “Add member as a volunteer.”** Click “Continue” to advance the membership registration process.

A screenshot of a registration form. It has two radio button options: 'Add member as a volunteer.' (which is selected with a green dot) and 'Add as an adult member.' Below the options are two buttons: 'CANCEL' and 'CONTINUE'.

- 6 **Search for your registered girl’s troop.** Type the troop number with which you want to volunteer, and click “Search.” When the troop number appears, check the box to the left of the troop number and the volunteer job for which you are registering. Click “Next.”
- 7 **Complete the membership registration payment.** Provide membership information and follow the screen prompts to complete the Girl Scout registration payment (financial aid is available). Questions? Contact Customer Care at 844-306-GSEM (4736) or [CustomerCare@gsema.org](mailto:CustomerCare@gsema.org).

**Thank you for becoming a GSEMA Girl Scout volunteer!**