

ABOUT PROGRAM/TRAINING REGISTRATION

How to Register:

Register online at hergirlscouts.org: Click on [Activities](#) to choose your program or training, click the activity title to find more details. Click the Register Now button and log in to register.

If you'd like to register by mail, you'll find [downloadable registration forms](#) with mailing instructions on the Activities page or by clicking on "Forms" at the top of the homepage.

Please note: Mail-in registrations may require up to four weeks to process and confirm. Online registration can be confirmed immediately. We cannot accept registrations by phone.

Before you register, please read and adhere to all guidelines in the following documents:

1. [GSEM Volunteer Policies and Procedures](#). Please pay special attention to the Substance Abuse and Alcohol Policy and to the Non-Smoking Environment Policy.
2. [Volunteer Essentials](#), Chapter 4: "Safety Wise."

Registration Questions

Please direct all questions regarding online program and training registrations to Customer Care at customercare@gsema.org or 844-306-GSEM (4736).

Girl Program Registration Checklist:

- Is every girl in your group a registered member?
 - Have you checked the program "Reg by" date?
 - Have you reviewed *GSEM Volunteer Policies and Procedures*?
 - Have you reviewed *Volunteer Essentials*, Chapter 4: "Safety-Wise"?
 - Are all adult chaperones registered volunteer members with completed background screenings?*
 - Do you have enough approved volunteers to meet the required adult-to-girl ratio?*
 - Do you need a first aider or troop camper trained volunteer?*
 - For programs registered directly through a program partner: Have you completed a Girl Scout Activity Form and received council approval?*
 - Did you check your registration confirmation for any special waivers required to attend?
- And finally:
- Are you and the girls ready to have FUN?!

*Not required when attending a family or public event exclusively as a family.

Program/Training Registration FAQs

How is registration for a program/training confirmed?

- If you register online, you will receive an email confirmation shortly after completing the registration process. This email only confirms your registration transaction. It does not guarantee that the program will meet its minimum enrollment requirement to run.
- All registrants will receive a detailed email confirmation at least one week prior to the program/training. This email does confirm your registration in the program/training.
- If we are unable to accommodate an individual or your troop, you will be notified and will receive a refund (all payments are deposited immediately, so a refund or credit to your card will be issued).

When do program registrations close?

Program registration will stay open until a program fills, or until the deadline date, generally two weeks prior to the program date. After a program fills or the registration deadline passes, you are able to register for the waitlist.

Can individual girls register for a program without their troop?

Girls can sign up for any program individually, whether or not they are part of a troop. They must be supervised by a registered, background-checked adult volunteer, unless the program is a family or non-member event.

Can tag-alongs and siblings attend programs?

For safety and supervision reasons, troops are not permitted to bring non-Girl Scouts or siblings unless the event is advertised as a family event or open to non-members.

Can a girl bring a friend to a program?

Girls who are not already registered Girl Scouts can attend any program, but must first become a Girl Scout member. The \$25 girl member fee includes the cost of an annual GSUSA membership of \$15 and the GSEM service fee of \$10, and is valid from October 1, 2016 through September 30, 2017. It's easy to [join](#) online.

Is financial assistance available?

Cost should not prevent any girl from participating in our programs, so financial assistance is available for any girl in need. Troop volunteers should let parents know about this opportunity. All requests are kept confidential. Our [financial assistance form](#) can be found on our website from the [Activities](#) page or by clicking "[Forms](#)" in the upper right corner.

Can you provide accommodations for special needs?

We aspire to offer meaningful opportunities to all girls. If your Girl Scout has a special need we should be aware of, please contact Customer Care at customercare.gsema.org or 844-306-GSEM (4736) to discuss how we can make her experience meaningful, exciting and appropriate. Information you share about your Girl Scout will be considered confidential, shared only as HIPAA allows, and in accordance with your wishes.