

Regional Delegate Steering Committee Volunteer Position Description

Purpose and Authority

The Regional Delegate Steering Committee (the “Steering Committee”) of Girl Scouts of Eastern Massachusetts (“GSEMA” or “Council”) was established to provide guidance and continuity as it relates to the Regional Delegate role, in accordance with Council bylaws.

Key Duties and Responsibilities

- Review applications for Regional Delegate candidates (adult and youth)
- Nominate a slate of Regional Delegate candidates and alternates for election (annually)
- Establish an agenda and logistics for the Regular Meeting of Regional Delegates, as defined in the Council bylaws
- Appoint alternate Regional Delegates to fill vacancies in the Regional Delegate roster
- Ensure an effective process for Regional Delegate recruitment, engagement, and training
- Educate Council membership about the Regional Delegate role

Composition

The Regional Delegate Steering Committee (the “Steering Committee”) shall be comprised of the Regional Delegate Facilitator; one (1) Regional Delegate adult member from each of the Council governance regions (“Regions”); and one (1) Regional Delegate youth member from any of the Regions, as outlined in the Council bylaws. The Steering Committee may opt to consult with Council staff and/or others with relevant governance experience, as needed.

Quorum

A majority of Steering Committee members must be present to constitute a quorum for the transaction of business.

Meeting Cycle

The Steering Committee shall meet quarterly or as needed, as determined by the Regional Delegate Facilitator.